

Guidelines

Each department and agency shall provide, on its internet home page, access to an indexed list of the titles of all relevant files, including new parts of existing files, created from 1 January 2009 to 30 June 2009 in the central office of that department or agency (departments and agencies may choose to maintain online an indexed list of all new files created from that date or to maintain online an indexed list of, as a minimum, the most recent year's file creations).

REPORTING OBLIGATIONS

In accordance with Senate Continuing Order, as varied by the Senate on 3 December 1998, relevant new files created for Wheat Exports Australia are listed below. The order also requires portfolio agencies to display their lists on their internet homepage.

The lists do not include:

- archived files
- case related files
- files essentially relating to the internal administration of WEA

INDEX LIST OF FILES

The list for Wheat Exports Australia for the period 1 January 2009 to 30 June 2009 has been posted.